

**FLORIDA PLANNING & ZONING ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**Ritz Carlton - Naples, Florida**  
**June 10, 2017**

President LaValley called the meeting to order at 9:05 AM. The following were present:

John Thomson - Surfcoast

Helen LaValley - Surfcoast

Paula McMichael - Calusa

Thad Crowe - First Coast

Alexis Crespo - Calusa

Diane Chadwick - Suncoast

Arleen Hunter - Calusa

Kathleen Thompson - Gulf Coast

Joe Quinn - Springs

Paul Wieczorek - Springs

Scott Stuart - Central Florida

Randy Woodruff - Central Florida

Jay Marder - Central Florida

Tom Brooks - Surfcoast

Linda Trujillo - Student

Jim Barnes - Gulfstream

Wanda Classe attended as Administrator. Branden Roe participated via telephone.

**WELCOME AND INTRODUCTIONS** – President LaValley welcomed everyone and thanked them for participating in today's board meeting. Each person introduced themselves and their chapter.

**2017 CONFERENCE** - Alexis Crespo reported that approximately 60 attended the conference as fully registered and several attended one day sessions and other sessions. From all reports, everyone attending thought the conference was great and they had excellent feedback. Alexis also stated that the chapter would probably lose a few hundred dollars after they paid back the state's seed money.

**ADMINISTRATOR'S REPORT** – Wanda Classe stated that the agenda and the minutes of the April 1, 2017 board meeting were emailed to everyone. Scott Stuart made a motion to approve the minutes as distributed. Paula McMichael seconded the motion; approved. The membership report showed 473 as the total number of members: 143 individual members, 306 members from 71 agencies, 15 students, four Honorary Students, four Past President Emeritus and one paid Past President Emeritus. The May 2016 report showed a total of 498 members.

She also asked for corrections or updates to the board listing.

Wanda stated that the total monies in the bank as of May 31, 2017 was \$49,493.80 compared to \$46,772.76 for May 2016. Wanda did state that the May 2017 total included approximately \$8,000 conference credit card money that will be given over to the conference committee.

**VP FINANCIAL AFFAIRS** - Outgoing Treasurer Stuart presented his report from January through May 2017. Alexis Crespo made a motion to accept the treasurer's report. Paul Wieczorek seconded the motion; approved. Scott did reiterate that a budget of \$1,000 had been set for the roll banners and had actually cost \$961.74. Wanda asked if the old table top display was needed. Alexis made a motion to destroy the old table top display. Thad Crowe seconded the motion; approved.

A question was raised regarding 2016 board plaques. Several board members did not receive one and some did. Wanda will check her file for an invoice and Thad will also check to see if he has the invoice so a determination could be made as to how many were ordered.

Jim Barnes will be the new treasurer and next board meeting will be determining the 2018 budget.

**VP MEMBERSHIP** – Alexis Crespo stated that FPZA has 906 contacts in LinkedIn.

Scott Stuart will be the new VP of Membership and he commented that he wanted to 'map' the membership. Wanda was asked to send a full membership listing to Scott, Helen and Jim.

It was mentioned that Terry Virta's name should be removed from FPZA, especially from the web.

**PRESIDENT ELECT'S REPORT** – Helen LaValley will make sure that Alexis Crespo has the information regarding the professional development officers in each chapter.

Paul reported that the Springs Chapter was planning a spring forum to be held in either Gainesville or Ocala.

**PRESIDENT'S REPORT** – President LaValley stated that she wanted everyone to think along the lines of 'how can we help membership'? Alexis is building a speaker list from past conferences and Helen will send her a list of rejected speakers from the FAPA conference. Tom Brooks stated that there are small communities who need help with codes and redevelopment and FPZA has the resources to offer them help.

Another suggestion was to be a resource for new hires and post resumes on the web site. Alexis volunteered to check the resumes before they are posted to ensure they are industry related. Randy Woodruff of Central Florida Chapter consented to be a Presidential Appointee.

**STUDENT OUTREACH** - Linda Trujillo will remain Student Representative for the coming year. A suggestion was made to have an event with the USF interns in the Suncoast area.

There was discussion regarding the scholarship students attending the conference and their interaction at the conference. Linda suggested assigning a board member to each student to help them be more involved at the conference.

Central Florida Chapter stated that they have an excellent relationship with the UCF students and have 12 of them as members of the chapter. Randy Woodruff will get the UCF contact to Linda.

Jim Barnes will assist Linda in coordinating with FAU.

Linda mentioned several activities where she can interact with students: FAU orientation, Broward APA and the Planning Club.

**OVERVIEW** - Deadline for the next issue is June 30, 2017. Branden listed the following articles needed for the newsletter: conference session recap, awards, pictures of all conference activities, Surfcoast save the date for next Forum, Scott Stuart volunteered to write an article on his mobile tour, list of sponsors, directors and chapter presidents, save the date for 2018 conference, student conference summaries and Tom Brooks will write an article on the legislative special session.

**OLD BUSINESS:**

**QUARTERLY BOARD MEETING SCHEDULE**

FALL: October 28, 2017 - Surfcoast with a forum on Friday, October 27, 2017

WINTER: Date TBD Gulfstream Chapter area (possibly the end of January)

SPRING: Tentative Date of March 24, 2018 with a forum on March 23, 2018 - Springs Chapter area - Joe Quinn will coordinate

**COMMUNITY SERVICE PROJECTS** - President LaValley encouraged all chapters to adopt a community service project and to publicize it in all ways possible.

**STATE SPONSORSHIP** - John Thomson presented an updated FPZA Annual Statewide Sponsorship Program with the input received at the last meeting. During a review of the updated program, ability to display signage at conference was added as a benefit to Platinum Level \$1,000. Alexis Crespo made a motion to approve the program as updated. Thad Crowe seconded the motion; approved

**CHAPTER REPORTS -**

**CALUSA** - They are planning a July social. They do continue to have lunch meetings and have been spending time on the 2017 conference.

**CENTRAL FLORIDA** - The Chapter is planning four sessions for the year. They have also been organizing the 2018 conference. The conference committee is strongly leaning toward having a full day Wednesday and ending at noon on Friday. The theme being considered is "Character Towns - Determining and Preserving". The hotel rate is \$209 per night. Alexis will send Scott the actual hotel nights used at the 2017 conference.

**GULFCOAST** - They had a May networking/happy hour event and they are meeting for lunch every other month. Their big event is the December Holiday Meeting.

**SURFCOAST** - They had a May meeting in Deland and FPL provided the speaker. The chapter had a drawing for a free conference registration and Tom Brooks won it. They are planning a legislative update breakfast in July.

**ADJOURN** – With no further business, the meeting was adjourned at 11:13 AM.

Respectfully Submitted,

Wanda Classe, Administrator